

Voicemail



Conference Calls



Recent Calls



Contacts



Keypad

SADOS

# CoreNexa: Mobile App Quick Guide



# Downloading CoreNexa



## Android Users

Open the Google Play Store on your Android device and search “CoreNexa” or click the following link:  
[https://play.google.com/store/apps/details?id=com.clickconnex.s witchconnex&hl=en\\_US](https://play.google.com/store/apps/details?id=com.clickconnex.s witchconnex&hl=en_US)



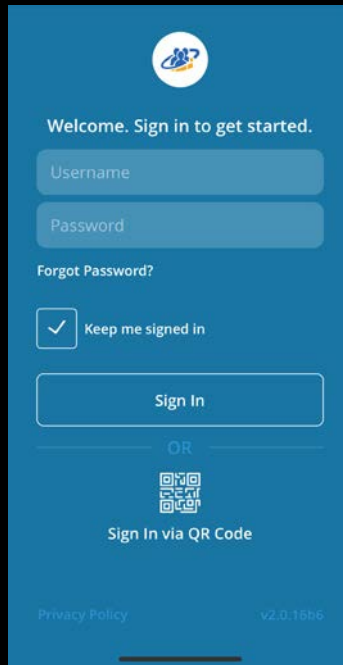
## iOS Users

Open the Apple App Store on your iOS device and search “CoreNexa” or click the following link:  
<https://itunes.apple.com/us/app/corenexa/id1174388648?mt=8>



Once downloaded and installed, open the “CoreNexa” app.





Welcome. Sign in to get started.

Username

Password

Forgot Password?

Keep me signed in

Sign In

OR

Sign In via QR Code

Privacy Policy v2.0.1866

# Logging Into CoreNexa

- There are two different ways to login. You can either:
  - Use the username and password that was provided by SADOS and/or your manager to login via the “CoreNexa” app.

OR

- You can sign in at <https://voip.sados.com/uc/mobileDownload> using the provided username and password.
- On your mobile device, within the “CoreNexa” app, press “Sign In via QR Code.”
- Scan the QR code on the VOIP website located under the label “2. Log into CoreNexa Mobile.” This will automatically login your account to the “CoreNexa” app.
- Note:
  - You must be logged into your own account on <https://voip.sados.com/uc/mobileDownload>.
  - QR codes are unique to the user.

## 2. Log into CoreNexa Mobile

Use your personal QR Code to login to CoreNexa Mobile version 2.0 and above.

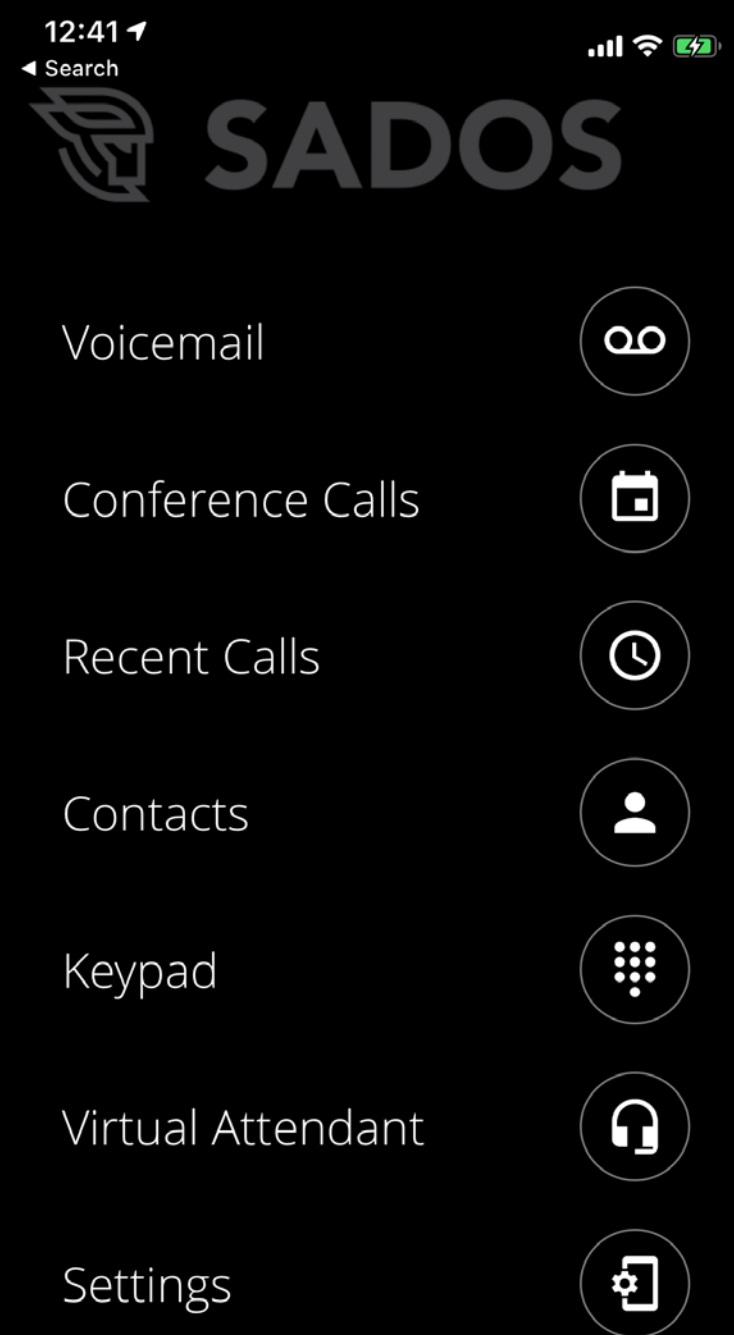


 Refresh QR Code



# Home Screen

- Once logged in you will see the “CoreNexa” home screen as seen on the right.
- From here you can make and receive calls from company extensions, dial out, listen to voicemail, etc.
- To learn more, press “Settings” at the bottom of the home screen.



# Settings

- To learn more about the features offered within the “CoreNexa” app press “User Guide” and the mobile app user guide will detail the most common features of the mobile phone application.
- Questions regarding call quality, connection, physical and mobile phone interactions, etc. can be found under “Frequently Asked Questions.”

Inbound Calling >  
Select your inbound call service control

Do Not Disturb   
Stop notifications, alerts and calls

Call Forward Always OFF >  
Forward your calls to your preferred location

Recent Calls >  
Display recent calls from preferred extension

User Guide >  
Let us teach you the essentials

Frequently Asked Questions >  
Let us help you troubleshoot

Leave Feedback >  
Tell us your thoughts



# Questions?

- For feature details and/or questions not covered in the “CoreNexa” user guide or FAQ please contact SADOS. A support ticket will be created automatically upon emailing:

**[support@sados.com](mailto:support@sados.com)**

